

PARADISE TOWNSHIP  
January 6, 2014  
ORGANIZATIONAL MEETING

The Organizational meeting of the Paradise Township Board of Supervisors was held January 6, 2014 at 4:00 p.m. Board members in attendance were Lance A. Biesecker, Dean L. Bentzel and Clark P. Craumer.

The meeting was called to order by Temporary Chairman Sharon E. Myers. Attorney Myers asked for a motion to nominate a Chairman. A motion was made by Clark to nominate Lance A. Biesecker as Chairman of the Board, Dean seconded and the motion was carried. A motion was made by Lance to nominate Clark P. Craumer as Vice Chairman with a second by Dean and the motion was passed.

A motion was made by Lance to approve the following appointments with a second by Clark. The motion was passed.

**Roadmaster** - Dean L. Bentzel

**Secretary/Treasurer** - Judy M. Katz

**Joint Inter-Municipal Zoning & Codes Enforcement Officer** - Wayne A. Smith and Assistant Code Enforcement Officer - Robert Nivens

**Planning Commission** - No vacancy the members are: Tom Detwiler, Bob Nivens, Tom Bosley, Barry Schuchart and John Livelsberger with Steve Cross as alternate.

**Zoning Hearing Board** - No vacancy the members are: Laverne Seibert, Gary Burgard and Rodney Eisenhart. (alternate open)

**Auditor** - No vacancy, Ray Grudi was elected. The auditors will review and authorize Supervisor compensation and Treasurer Bond.

**Certified Public Accountant** - Attorney Myers advertised the appointment of S F & Company as Independent Auditor to conduct the annual financial audit of Paradise Township for the year ending December 31, 2013 in accordance with auditing standards and prepare the PA DCED Annual Report on the "cash Basis" of accounting. A motion was made by Lance and seconded by Clark to adopt Resolution 2014-01 appointing S F & Company to replace the elected auditors. Clark seconded and the motion was passed.

**NYCRP Representative** - Clark P. Craumer & Lance A. Biesecker (alternate)

**Inter-Municipal Emergency Management Director** - Barry Schuchart

**Emergency Management Deputy** - Lance Biesecker and Bob Nivens

**Abbottstown/Paradise Joint Sewer Authority** - Robert Grim/5 yr.

**Fire Marshall** - Kerry Lease

**Vacancy Board Chairman** - No vacancy

**Voting Delegate** - State Convention - no appointment

**York Area Earned Income Tax (representative)** - Clark P. Craumer & Dean L. Bentzel as alternate

**Professional Appointments**

A motion was made by Lance and seconded by Clark to approve the following professional appointments. The motion was passed.

**Township Solicitor** - Countess.Gilbert.Andrews (Sharon E. Myers)

**Hearing Board Solicitor** - Stock & Leader (Patrick J. Fazzini)

**Township Engineer** - Group Hanover - Douglas Stambaugh

**Sewage Enforcement Officer** - SEO Services (William Deal)

(alternate) - Ethan Poe

**Special Exception/Variance Fee& Zoning Change Application** - \$400.00

A motion was made by Clark for approval of the following compensation for employees and recommendations to the Auditors for working Supervisors. Dean seconded and the motion passed:

**Secretary/Treasurer** \*\*\*\$21.00 per hr.\*\*\*\*

**Assistant Codes Enforcement Officer** \*\*\*14.75 per hour\*\*\*\*

**Road Foreman/Lance Biesecker/working Supervisor**\*\*\*\*\$22.50 per hour recommended & all other employee benefits apply pending the approval from the elected Board of Auditors.

**Assistant Road Forman**\*\*\*\*\*N/A

**CDL licensed** \*\*\*\*\*partime\*\*\*\*\*\$16.00 per hour\*\*\*\*\*

**Supervisors (working partime for Township)**\*\*\*\*\$12.50 per hour\*\*\*

**Emergency Management Director** - \$12.50 per hour

**Hearing Board Members**\*\*\*\*\*\$75.00 per meeting\*\*\*\*\*

**Planning Commission Members - Chairman**\*\*\*\*\$125.00 per month

**Voting Member**\*\*\*\*\$60.00 per month

**Vehicle Mileage**\*\*\*\*authorized persons\*\*\*\*\*.50.5 per mile\*\*\*\*\*

A motion was made by Lance to approve the following work schedules. Clark seconded and the motion was passed.

**Road Foreman and full time worker** \*\*\*\*40 hours per week\*\*\*\*

additional overtime as required\*\*\*3 hour minimum emergency call

**Secretary/Treasurer**\*\*\*\*\*25-30 hours per week as required.

**Part time road worker**\*\*\*\*\* hours as required.

A motion was made by Lance and seconded by Clark for renewal of the following services: The motion was passed.

**Township Depository**\*\*\*Susquehanna Bank

**Health Insurance**\*\*\*\* - Geisinger Health Plan

**Pension Plan**\*\*\*Ferrara/Kampstra (MG Trust)

**Life Insurance**\*\*\*\*PSATS Trustees Insurance

A motion was made by Clark to set the Treasurer Bond at \$2,000,000.00. Dean seconded and the motion was passed.

Employee Benefits are included in the Paradise Township Employee Handbook.

Supervisors, Road Foreman and Treasurer are permitted to make purchases up to \$1000.00 without prior Board approval. The Treasurer is permitted to pay bills to avoid penalties.

Lance motioned for approval of meeting dates for 2014 will be held on the second Monday at 7:00 p.m. and staff meetings prior at 6:15 p.m. Paradise Planning Commission will meet on the 4th Monday of each month at 7:00 pm. with exception of May due to holiday when meeting shall be on the 3<sup>rd</sup> Monday. Dean seconded and the motion passed.

**OLD BUSINESS** - 2014 Animal Control Service. A motion was made by Clark and seconded by Dean to execute the contract from Klugh Animal Control for 2014 and make payment of the retainer fee of \$250.00. The motion was passed

Adjournment - A motion was made by Clark to adjourn the meeting at 4:28 p.m. with a second by Dean. The meeting was adjourned.

Respectfully submitted by Judy M. Katz

Secretary/Treasurer,